



Welcome on Board New School Board Members of State-Integrated Schools

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The recording will be published tomorrow

Preparing our minds for the session



E te hui

For this gathering

Whāia te mātauranga kia mārama

Seek knowledge for understanding

Kia whai take ngā mahi katoa

Have purpose in all that you do

Tū māia, tū kaha

Stand tall, be strong

Aroha atu, aroha mai

Let us show respect

Tātou i a tātou katoa.

For each other.

Your presenters

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Acknowledgement

Ngā mihi nui

On behalf of current and future learners,
as well as teachers, thank you!



What we'll cover

- School boards and effective governance in an integrated school
- Roles, responsibilities, and relationships
- Effective board meetings
- Looking ahead
- Support



Part 1

School boards and effective governance in an integrated school

An integrated school board...

- Is the legal entity and governing body of its school or kura
- Is accountable to the Crown and its community
- Is accountable to the proprietor to ensure the special character of the school is evident
- Ensures that the school follows the integration agreement
- Includes members from both the school and the wider community
- Remains constant even when its membership changes



What are the objectives of school boards?

Boards work in partnership with their school, community, and the government to ensure:

- All students attend, engage, make progress, and achieve to their potential
- The school is a physically and emotionally safe place
- The school is inclusive of and caters for students with differing needs
- The school gives effect to Te Tiriti o Waitangi

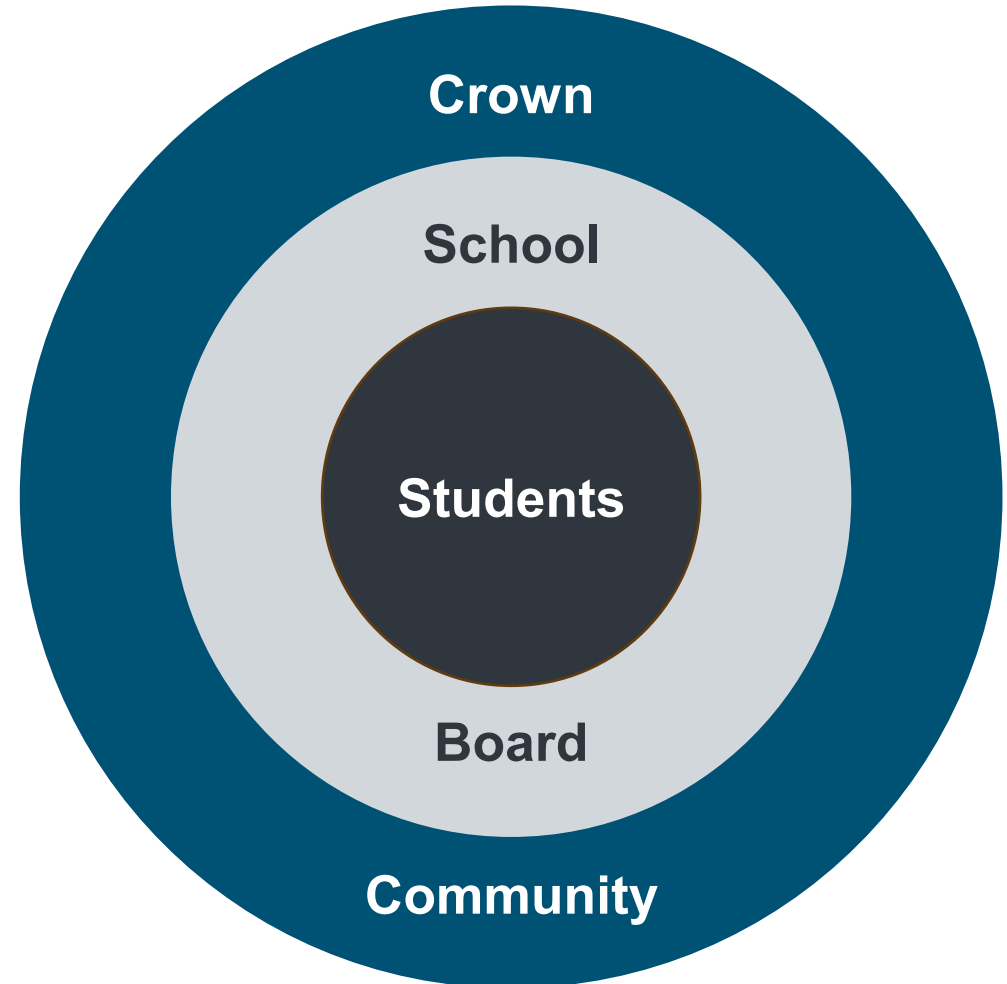
Section 127, Education and Training Act 2020



Governance is...

“... the system for ensuring, on behalf of its owners (the Crown and community), that a school makes the difference it is supposed to make for young people and the community ...”

David Gray (2020)



Effective governance is...



Policy-led

Your board is the governing body of the school

It is responsible for the governance of the school, including setting the policies by which the school is to be controlled and managed

Section 125, E&T Act 2020

Hands-off

The principal is your board's chief executive

They must comply with your board's general policy directions and the law

They have complete discretion to manage the school's day-to-day administration as they think fit

Section 130, E&T Act 2020

Community-driven

In preparing a strategic plan, **your board** must consult with

- The school community
- The staff
- The students (if appropriate)
- The proprietor
- Anyone else, as required by regulations

Section 139, E&T Act 2020

Key points

The board

- Is a continuous legal entity
- Reflects Crown and community expectations
- Governs through policy
- Is focused on improving the educational achievement of its students





Part 2

Roles, responsibilities, and relationships

Who sits at the board table?

School-based members

Principal
automatically on the board

Staff representative
elected by the staff every 3 years

Student representative
elected by the students every year
(schools with students enrolled full-time above year 9)

Non-school-based (community) members

Parent representatives (3 to 7)
elected by the community every 3 years

Proprietor's appointees (up to 4)
in state-integrated schools

Co-opted board members
determined by the board for up to 3 years
(for a specific purpose)

What do all members have in common?

Ōritetanga

Equal standing, voice, vote, and
accountability

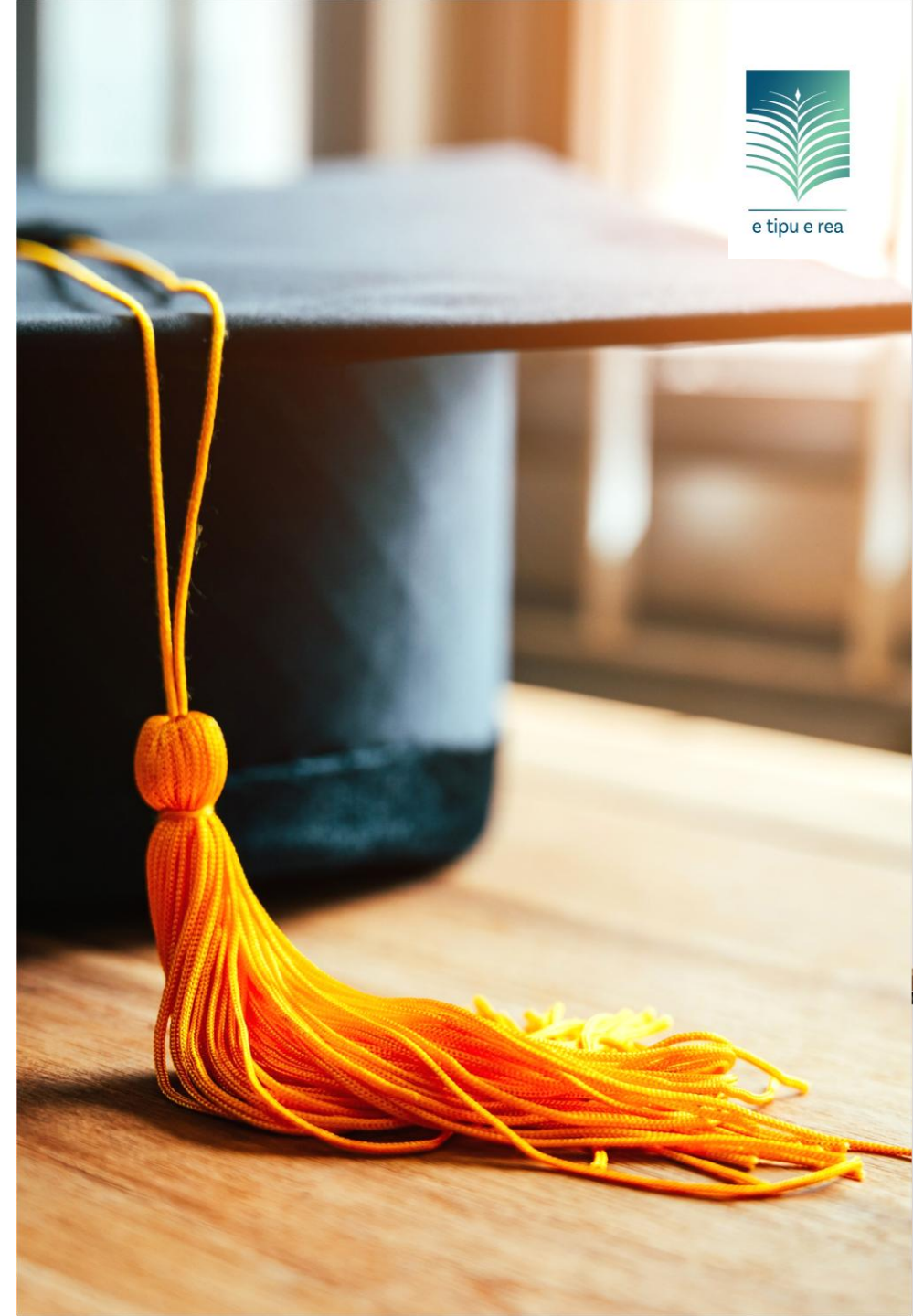
The presiding member...

- Presides over meetings
- Leads your board to work as a team
- Ensures the work of your board gets done
- Manages the relationship with the principal
- Sets meeting agendas
- Speaks for your board when delegated to do so



The principal...

- Is a member of your school board
- Has the same standing, voice, vote, and accountability as any other member
- Is your board's "chief executive"
- Manages the day-to-day administration of your school or kura
- Cannot be the presiding member



The proprietor's appointee...

- Has a “special character” perspective
- Has delegations for “tagged” positions
- Gives an annual attestation report to the proprietor
- Is responsible for governance – not day to day management
- Is the intermediary between the proprietor and board and school
- Equal voice and vote



Effective boards...

- Set explicit policies about what is to be achieved and reported
- Leave the principal to determine the “how”
- Monitor school performance against policy and law
- Ask questions on behalf of their community and the government
- Regularly consult with, and report to their community
- Evaluate their own performance



Relationships

- Promote positive relationships inside and outside the boardroom
- Know which “hat” you are wearing at different times
- Model your school or kura’s special character and values
- The proprietor appointee will have additional relationships and responsibilities



Code of Conduct for Board Members



The [Code of Conduct](#) sets out 15 standards that all board members must comply with, such as

- Acting with personal integrity
- No discriminating or favouring
- Respecting board processes, plus legal and administrative requirements
- Ensuring student wellbeing
- Treating everyone with respect
- Taking responsibility for ongoing development in your role

Key points

- The presiding member is appointed by the board, and acts under delegation
- The principal is a board member and the board's chief executive officer (CEO)
- The principal has complete discretion to manage the school (within the board's general policy directions, and the law)
- The board speaks with one voice
- The proprietor's appointee has additional relationships and responsibilities





Part 3

Effective board meetings

What happens before the meeting?

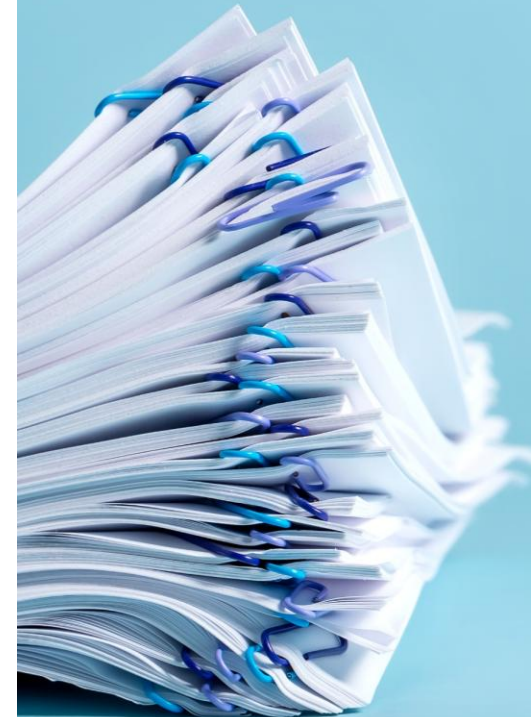
A board pack is sent to members containing

- The meeting agenda
- Minutes from the last meeting
- Correspondence in/out
- The principal's report
- Other reports and information, such as the financial accounts or special topic reviews



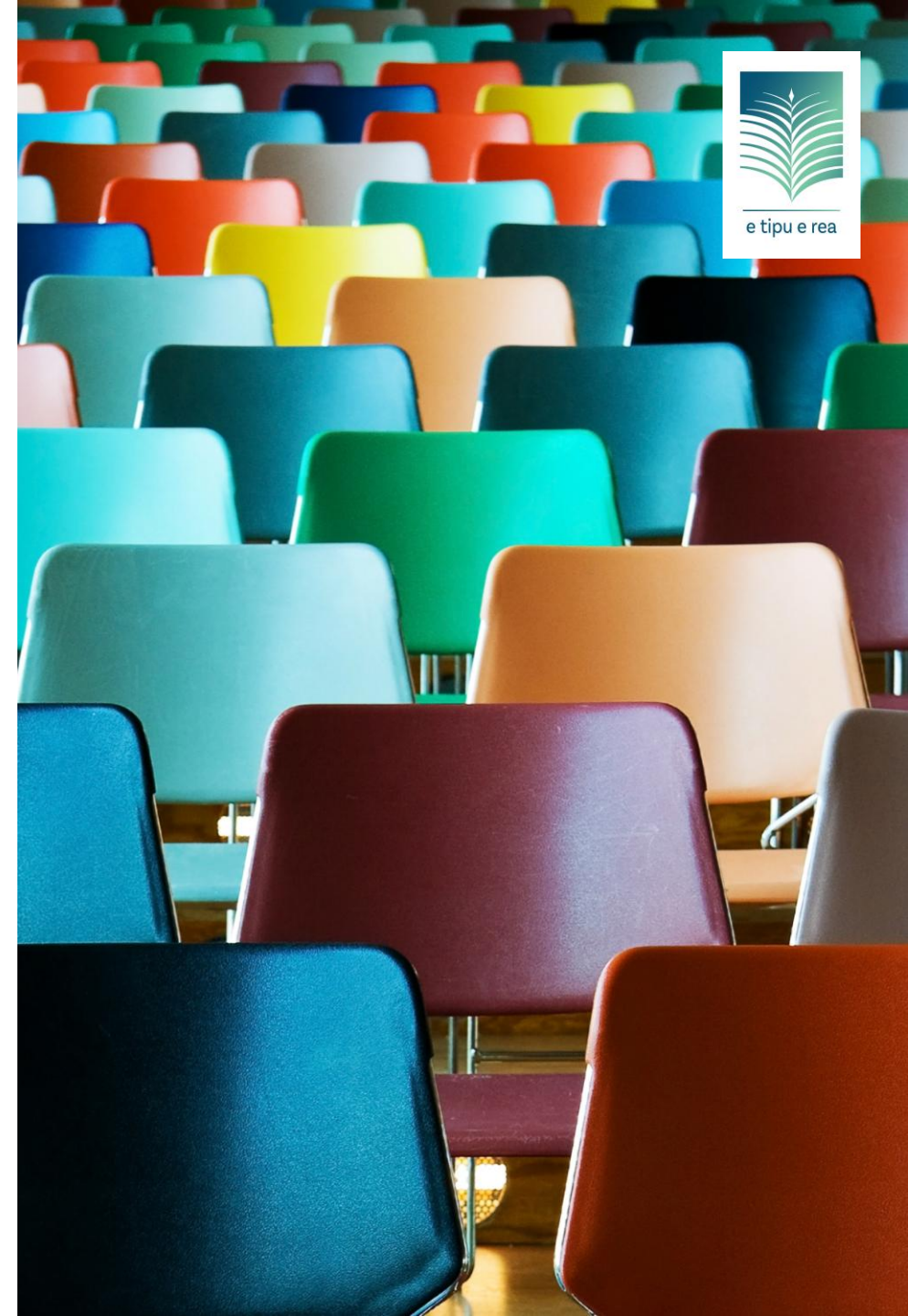
What happens at a meeting?

- Opening
- Board administration
- Strategic discussion
- Principal report
- Other agenda items
- Public-excluded business
- Closing



Board meetings and the public

- Meetings are held in public, but are not public meetings
- Members of the public have the right to attend and request speaking rights (but your board does not have to grant them)
- Boards must notify the public in advance of when and where the meetings will be held
- Boards will often have a public-excluded business (in-committee) section



Legislative requirements

- Boards must be able to form a quorum to hold a meeting
- Boards must meet within three months of the last meeting
- Board members cannot miss three consecutive meetings without prior leave approval
- Board meetings can be held remotely via audio-visual means
- Board members receive an honorarium for attending meetings



Tips for successful meetings

- Agree on a meeting process
- Plan the agenda
- Ensure everyone has equal opportunity
- Come prepared
- Consider everyone's opinions before making a decision
- Keep discussions focused and on time
- Regularly evaluate meetings





Part 4

Looking ahead

Key points

Looking ahead to 2025/2026

- Attendance Management Plans
- Board Objectives
- Updated National Curriculum, assessment, and reporting requirements
- Potential changes to
 - Staff employment terms and conditions
 - Education and Training Act





Part 5

Support



Support



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Reflection

What we covered today

- What a state-integrated school board does and how it can govern effectively
- Different roles, responsibilities, and relationships inside and outside the board room
- What happens at a board meeting and how to make your meetings more effective
- What is changing for boards in 2025 - 2026



Closing the session



Unuhia, unuhia

Unuhia ki te uru tapu nui

**Kia wātea, kia māmā, te ngākau, te
tinana, te wairua i te ara tangata**

**Koia rā e Rongo, whakairia ake ki
runga**

Kia tina! Tina! Hui e! Tāiki e!

Draw on, draw on,

Draw on the supreme sacredness

To clear, to free the heart, the body, and
the spirit of mankind

Rongo, suspended high above us

Draw together! Affirm!

Ngā mihi nui!
Thank you!